



# **OMRA Constitution and Bylaws**

**V2015**



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## Revision History

Rules Revision	Details	Date
1	First draft of updated By Laws -Tom	11/17/2004
1.1	Updated OMRA link and dues. -Tom	10/29/2008
1.2	Updated to 2008 and Calendar 2009 BOD Approved Clarificat	11/4/2009
1.3	Fixed a couple, minor typos. -Tom	12/1/2009
2015	Revised BOD, Coordinators, terms, rule making process, etc	Nov-15

## **Article I. Name**

The name of this organization shall be: Oregon Motorcycle Riders Association, Inc. (OMRA). The designated web address will be: [www.OMRAOFFROAD.COM](http://www.OMRAOFFROAD.COM)

## **Article II. Purpose**

To promote the positive and responsible use of off-road motorcycling while protecting our right and privilege to ride.

## **Article III. Membership and fees**

Any person who rides or is interested in the well being of motorcycle, ATV, OHV sport and recreation is eligible for membership. Members shall be in good standing upon receipt of dues, application, and maintaining respectful, good sportsmanship. Dues are payable annually for each calendar year. Dues are not required of qualified life members.

- a. \*OMRA non-competition - 'club' card
- b. \*OMRA non-competition card
- c. \*OMRA non-competition family card (per household)
- d. \*OMRA competition card (This includes the OMRA card and entry in the GP and XC Series)
- e. \*OMRA Club, Promoter or Business Membership
- f. \*Life Points Membership (includes all points series):
- g. \*Life Non-Points Membership:

Day Passes are temporary and are only issued for the specific purpose of participation in a single event.

### **Sanctioning fees –**

- h. \*Non-Competition Event sanction fee: (dualsport, poker runs, etc.)
- i. \*Competition Racing Points Event sanction fee: (GP, XC)

### **Legislative Fund –**

- j. \*Separate Legislative Fund Donation (for fighting land closures, etc.):

Donations of any value appreciated

Membership, event, sanctioning, and other fees shall be set and/or adjusted by the BOD at the annual business/calendar meeting.

### **Resignation or Expulsion**

Any member may resign at any time. If in the judgment of the BOD any member commits a willful violation or breach of the organizations rules, purpose or code of conduct, or does anything that is detrimental to the organization or sport may be expelled from membership by a majority vote of the BOD. The BOD may or may not, at its discretion, refund all or part of them applicable membership fees. By a three quarters vote of the BOD, said member may be reinstated, upon consideration of appropriate personal actions reconciling the situation.

## **Article IV. Position Outline: Officers, Directors, Referees, Area Representatives, Committee Chairs, Coordinators.**

1. Officers shall number 4 and include: President, Vice President, Secretary, and Treasurer. Officers are members of the Board of Directors, each having one vote in all voting processes.
2. Directors shall number 5 and include: Land Use/Legislative, Competition, Marketing/Sponsorship, YSEP, and Membership. Directors may also serve as committee chairs within their area of responsibility. Directors are members of the Board of Directors, each having one vote in all voting processes.
3. Referees shall number 3 and include one alternate, totaling 4. The alternate will be engaged in a resolution process if, for any reason, a referee is unable to participate, such as in the event of recusal due to conflict of interest, an absence, or a substitution due to matters of expertise. Each Referee's position is designated by number, in the order which they were elected. Each referee will have one vote in rules, and election voting processes.
4. Area Representative/Coordinators; total of 5. Area Representatives each have one vote representing their designated area or district in rules and election voting processes. Area Representatives are appointed by the Board of Directors.
5. Committee Chairpersons may be appointed by the Board of Directors as needed.

## **Article V. Position Duties & Responsibilities Outline**

### Officers

1. **President:** Shall preside over all meetings, business matters and conduct the normal daily business of the organization. President must attend 80% of the regularly scheduled BOD meetings or face possible sanction or removal upon review by the BOD.
2. **Vice President:** Shall assist the president and assume the duties of the president in his/her absence. The Vice President may also serve as a Committee Chair. The Vice President must attend 80% of the regularly scheduled BOD meetings or face possible sanction or removal upon review by the BOD.
3. **Secretary:** Shall keep a written record of business transacted at all meetings and handle correspondence as directed by the officers and membership. Secretary shall forward a copy of each meeting's records to each member of the board. Secretary must attend 80% of the regularly scheduled BOD meetings or face possible sanction or removal upon review by the BOD.
4. **Treasurer:** Shall be responsible for the management of all business planning, financial management, reporting, security, cash flow, association memberships, mail processes, dues, purchases, billings, reimbursements, grant financial processes etc. In the absence of the Treasurer, the President is authorized to sign and issue checks in accordance with existing policy governing the conduct of the Treasurer. The Treasurer must attend 80% of the regularly scheduled BOD meetings or face possible sanction or removal upon review by the BOD.

## **Directors**

5. **Membership Director:** shall facilitate all membership campaigns, growth, programs, databases, records, rosters, security, competitive number assignments, collection of dues and fees.
6. **Marketing/Sponsorship Director:** shall facilitate all marketing, sponsorship award, promotional, newsletter and revenue programs.
7. **Competition Director:** Shall facilitate all competition programs, agreements, rules, order, challenges, questions, improvement and representation.
8. **Youth Education Director:** Shall facilitate all aspects of Youth Education efforts including the Youth Safety Evaluation Program (YSEP) and , in accordance with OPRD and OMRA requirements.
9. **Land Use/Legislative Director:** Shall facilitate all land use and legislative programs, processes, communication, relationships, developments and representation
10. **Recreation Event Director:** Work with non competition clubs to promote their events and attract new riders and OMRA members. Organize the non-competition annual calendar (poker runs, play dates, etc) and work with clubs to resolve date conflicts. Attend non-comp events and promote the OMRA and membership.

## **Referees**

11. **Referees:** Shall hear, consider, rule on and communicate on all challenges, protests regarding the competition series and its competitors. Referees shall also facilitate the hearing, collection, formulation and presentation of rule challenges, proposals and improvements.

## **Coordinators/Representatives**

12. **Representatives:** Shall represent the members and the sport for their designated area/district. Area Representatives will facilitate relationships between the OMRA and area businesses, associations, agencies, OMRA members and OHV users. Reporting to the Vice President and President.
13. **Coordinators:** Shall facilitate and represent the goals of the programs and processes within their area of responsibility. They will report to a designated Chairperson as they work for the benefit of the organization, members, sport and relationships of the OMRA.

## **Article VI. Election/Nomination of Positions**

To be eligible for an OMRA Officer, Director or Referee position, applicants, candidates and nominees should be a member in good standing of the OMRA, for no less than one year, a member of a current OMRA sanctioned motorcycle club and/or have volunteered and satisfactorily completed volunteer work on behalf of the OMRA or the motorcycling community. Candidates, including officers seeking re-election, are nominated by OMRA members or may apply by written letter to an OMRA officer via the OMRA PO Box, confirmed email, or hand delivery 60 days prior to the OMRA BOD meeting preceding the election meeting.

The President and Vice President positions may not be open for election in the same year unless both positions are open due to resignation. If one position is open for part of a term a special election may be held by the BOD only. That position will only be filled to complete the existing term. If both positions are open for election due to this process one of the positions must remain filled with the incumbent for the period left until that position is normally up for election. The same is true of the Secretary and Treasurer.

No more than 50% of the Directors or Referee positions may be filled through election in a given election process.

## **Article VII. Positions, Terms and Election Schedule**

### **Elected officers, also form the Board of directors:**

President	two years	odd years
Vice President	two years	even years
Secretary	two years	odd years
Treasurer	two years	odd years
Membership Director	two years	odd years
Marketing/Sponsorship Director	two years	even years
Land use/legislative Director	two years	odd years
Competition Director	two years	even years
Youth Education Director	two years	even years
Recreation Director	two years	odd years

**Referees:** 3 referees, 1 alternate - may also hold additional elected office. Referees serve one year terms.

#1

#2

#3

#4 Alternate

### **Appointed Positions (serving at the pleasure of the BOD - No term)**

Area representatives (Central, Coastal, NE/East, Southern, NW, as needed)

Volunteer Coordinator

Banquet Coordinator

CLOUT Coordinator

Fundraising Coordinator

Editor

Webmaster

Committee members and other committees as needed, appointed by BOD.

### **Term Limits**

There are no term limits set for OMRA Officers, Directors, Referees or Nominated positions. Officers shall serve until a successor is duly elected and qualified or until that individual fails to maintain the qualifications for the position.

### **Ex Officio Officers and Directors**

Officers and Directors may serve as non-voting ex-officio Officers or Directors for up to 12 months.

### **Refilling BOD Positions**

In the absence of, removal, death, resignation of any Officer the BOD may appoint an officer Pro tem specific to the open position, for a period fulfilling the vacated term.

### **Removal of BOD member**

Upon affirmative vote of three quarters of the current, non effected BOD members, any BOD member may be removed for any acts or omissions which involve moral turpitude, felonious crimes, fraud, improper conflict of interest, breach of fiduciary responsibility or loyalty to the organization, or after bringing the organization into disrepute.

## **Article VIII. Committees**

**Committees can be formed as needed by the BOD for various purposes. Responsibilities and goals will be determined as they are formed.**

### **Standing Committees:**

### **Competition Committee:**

1. The Competition Committee shall be made up of 5 members, each representing the interests of the group they belong. Example: One Amateur, One Expert/AA, One Vet, One Club and the Competition Director representing the OMRA. The alternate Referee will also serve as the alternate for this committee and will be used only as needed. The committee will work with the Competition Director adding diversity of thought to the process of managing ALL aspects of OMRA Racing and provide recommendations to the BOD for approval as needed.
2. Procedure
  - a. All potential ideas will be submitted directly to the Competition Director for consideration by the committee. Ideas are welcome anytime during the year.
  - b. The committee will evaluate the need, predict impact, gather input, modify as needed and determine to reject or present to the BOD prior to the next scheduled meeting
  - c. The BOD will review and vote on proposals at said meeting.
  - d. Approved proposals will go into effect at series end and/or prior the first event of the new series. Changes will not be executed during an active series.
  - e. Competition Director will publish and communicate adopted changes.

## **Article IX. Meetings**

1. Meetings shall be held the first Wednesday of each month, except when replaced by a district meeting.
2. A special meeting may be called by the President, or by a majority of the board, when needed. Except in emergency, a three day notice will be given.
3. Clubs that have been paid members for one calendar year will have the privilege of one vote whenever votes are recorded.

## **Article X. Event Sanctions**

1. A signed competition sanction agreement and payment must be submitted to the Competition Director for approval no later than annual December business meeting.
2. Failure of a promoter to gain sanction approval prior to an event may result in that event's exclusion from that year's competition series points program.
3. Failure of a promoter to follow, enforce and maintain the rules and sanction agreement requirements may result in a verbal or written warning, or may result in that event's - or other future event's - exclusion from the OMRA competition series points program.
4. Prior to entry, promoters shall require that all participants entering an OMRA sanctioned competitive event must either be a member of the OMRA, or purchase an OMRA Day Pass.

## **Article XI. Scheduling**

1. Prior to the annual calendar meeting, the Competition Director will request preferred event dates from the clubs and promoters. Requests must be submitted by November 1.
2. The Competition Director will give preference to the historical/preferred dates for existing clubs/promoters as much as is possible.
3. The Competition Director will review the requested dates, and draft the preferred event calendar.
4. The draft calendar will be submitted to the BOD prior to the annual Calendar/Business meeting for final revisions.
5. At the annual December meeting, the draft calendar will be presented for input from the membership, clubs and promoters.
6. The final draft of the calendar will be submitted by the Competition Director to the BOD before December 15 for approval. The Secretary will prepare the approved schedule for presentation and distribution prior to January 1<sup>st</sup>.



## Article XII. Voting Process

### By Laws

By Laws are maintained by, may be amended, updated and clarified by; a three quarters vote or the Board of Directors provided all current BOD members are permitted the opportunity to participate and a quorum is present.

### Elected Positions

At a regular, annual, or BOD designated necessary election meeting.

Officers, Directors, Referees	1 vote each
Representatives and Coordinators	1 vote each
Member Clubs	1 vote each
Member Promoters	1 vote each

Note: Newly elected officials and newly sanctioned clubs or promoters are eligible to vote in the following election period.

### Rules

At a regular annual or BOD designated necessary meeting:

Officers, Directors, Referees	1 vote each
Representatives & Coordinators	1 vote each
Member Clubs	1 vote each
Member Promoters	1 vote each

A quorum of 50% of current OMRA BOD must be met for all voting.

A majority of eligible votes will determine the result.

Individual members are heard by, listened to by and represented by the OMRA BOD Officers, Directors, Referees, Representatives, Coordinators, their Member club and the Promoters.

All members are encouraged to participate in this process through representation, direct feedback and discussion, or by becoming an active member in one or more of the eligible voting positions.

## **Article XIII. Clubs, Promoters, Business Members**

### **Member Club**

Member clubs consist of five or more members who follow and support the OMRA purpose. They operate in a manner that compliments the OMRA's mission, values and purpose. They promote and protect the best interests of the sport and the best interests of the OMRA, its rules, processes and membership.

### **Member Promoter**

Member Promoters follow and support the OMRA purpose. They function as an effective, credible organization operating in a manner that compliments the OMRA's mission, values and purpose. They promote and protect the best interests of the sport and the best interests of the OMRA, its rules, processes and membership.

### **Business Member**

Member Businesses follow and support the OMRA purpose. They function as an effective, credible organization operating in a manner that compliments the OMRA's mission, values and purpose. They promote and protect the best interests of the sport and the best interests of the OMRA, its rules, processes and membership.